

Food Vendor Information

Vendor Criterion

It is recommended that food vendors bring pre-cooked food items that only require warming. Easily consumable snacks or treats are preferred. It is also preferred that vendors keep paper waste to a minimum by serving with napkins, recycled or biodegradable paper plates and cups, or foil as much as possible. Food vendors must abide by California State Health regulations. Vendor participation is at the sole discretion of Black Pine Circle School.

Event Hours and Set-up

The event will take place on Sunday, November 4, 2007. The event will be open from 10:00am-4:00pm. Vendors are encouraged to be present throughout the entire event. Vendors may set-up as early as 8:00am, but no later than 9:30am.

Booth Space & Fees

A registration fee and booth fee will not be charged. However, food vendors are required to remit 25% of gross sales to Black Pine Circle School payable on the day of the event (see Food Vendor Contract). Food vendors serving unpackaged, or unwrapped food or beverages, will be required to contribute \$50 toward a health permit required by the City of Berkeley; \$30 for prepackaged food and beverages.

BPC will provide a 6-foot table and 2 chairs to each participating vendor at no charge. Additional tables (3 maximum), or a canopy may be rented for an additional cost. Vendors may bring a display if the display size does not exceed 8 feet in width, or 10 feet with a canopy. If you will be bringing your own display, canopy, or tables, please describe it on the attached registration form.

Location

The event will take place outside, rain or shine, at BPC's middle school campus at 2016 7th Street and on the 7th Street block between Addison St. and University Ave, just one block from the I-80 University Ave. exit. Vendors will be notified of the location of their booth space two weeks prior to the event. Tent space, or canopies may be rented for an additional fee (see Registration Form).

Vendor Advertisement

If registered by October 1st, all vendors will be included in an East Bay Express advertisement, event webpage, and event literature. If you have a webpage, a link from the event website to your website will be provided. Thank you letters will be sent to all vendors following the event.

Forms of Payment

Vendors are encouraged to accept cash only.

Event Contact

For questions about the event, please call Paula Eidson, Development and Communications Coordinator, (510) 845-0876.

About Black Pine Circle School

Black Pine Circle School is a non-profit (501 (c) (3)), K-8 private school in Berkeley. With more than 30 years in West Berkeley, BPC emphasizes knowledge through discovery, integrated learning, and visual and performing arts. Our community values originality, creative expression, and the spirit of inclusivity.

The proceeds from the Cornucopia West Berkeley Arts and Crafts Festival support Black Pine Circle School's need-based financial aid program. To learn more about our programs and our community, please visit our school website at www.bpcweb.com.